

Nehalem Bay Health District
Resolution 2021-02

This resolution calls for an increasing the minimum amount that activates the requirement for competitive quotes on a public contract. It will require a revision of our Operating Policies & Procedures, Division 1, Policy 6.2.B.6.b & c

WHEREAS, Division 1, Policy 6.2.B.6.b & c has not been reviewed since 1998, while costs for services have increased steadily for twenty-three years, and

WHEREAS, for purposes of economy, efficiency and timeliness it is proposed that the minimum amount that activates the requirement for competitive quotes be increased from \$2,500 to \$7,500 on a public contract, therefore

BE IT RESOLVED that the Nehalem Bay Health District Operating Policies & Procedures, Division 1, Policy 6.2.B.6.b & c will be revised to reflect this increase and shall be rewritten as follows:

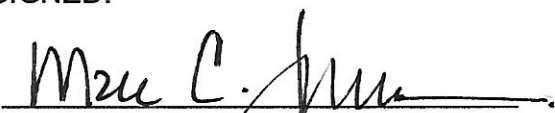
- a. When the amount of a contract will not exceed \$7,500, the District should, whenever feasible, obtain competitive quotes.
- b. When the amount of a contract will exceed \$7,500, but be less than \$25,000, the District shall obtain a minimum of three competitive quotes. The District shall keep a written record of the source and amount of the quotes received. If three quotes are not available, a lesser number will suffice, provided that a written record is made of the effort to obtain the quotes.

Adopted by the Board this 4th day of February, 2021

	<u>Vote</u>
Marc C. Johnson	<u>Yes</u>
Lynda Chick	<u>Yes</u>
Debbie Moberly	<u>Yes</u>
Tom Mock	<u>Yes</u>
Barbara Edwardson	<u>Yes</u>

SIGNED:

President



Marc C. Johnson