

NEHALEM BAY HEALTH DISTRICT Fiscal Year 2022 - 2023
 MATERIALS SERVICE and CAPITAL OUTLAY DETAIL
 FORM LB31

Materials and Services Detail	
<u>Administration Expense</u>	\$4,000.00
Advertising, (Postings, public notices, open positions) \$600 Dues and Subscriptions \$560, Remote communications \$420, Printing, copy's, binders, folders, presentation materials, public meeting materials & misc. \$500, Office supplies and expense \$500, QB + Payroll \$1120, Google Suite \$300, Education.	
<u>Audit Services</u>	\$14,000.00
Expected increase from \$13,350 in 2021-22 is approx.. 5%	
<u>Building Maintenance</u>	\$24,000.00
Includes general repair of the Annex, Clinic and Care Center building structure and major equipment that the District has responsibility for.	
<u>Contract Services</u>	\$6,500.00
Web Page design and maintenance \$4000. Recording Clerk100hrs@ \$20=\$2000, computer & WIFI support \$500	
<u>Grounds Maintenance</u>	\$10,000.00
Maintenance and upkeep of all grounds excluding areas that the Care Center has responsibility for.	
<u>Insurance [D&O, Liability, Fire & Theft, Officers and Directors]</u>	\$34,076.00
2021-22 actual annual cost \$30,968, estimated 10% increase	
<u>Professional Services (Legal, Accounting & Consulting)</u>	\$45,000.00
All expenses, in this category, have not exceeded \$35,000 for the last three years. A reduction of \$40,000 is proposed for this expense item.	
<u>New Programs/Svcs. Development/Planning</u>	\$13,700.00
Proposing a \$10,000 increase for expenditures related to the Land Use Project for both upper and lower sites	
<u>Office Expense</u>	\$0.00
Office Expense is now a subaccount of Administration Expense	
Projection based on actual 2020-21 X 10% projected increase	
<u>Utilities</u>	\$14,000.00
<u>Property Taxes</u>	\$1,300.00
Based on actual 2020-21 taxes + 3% estimated increase	
TOTAL MATERIALS & SERVICES	\$166,576.00
CAPITAL OUTLAY	
<u>Building Improvements/Repairs</u>	\$40,000.00
Includes major structural and equipment repair/replacement that the district has responsibility for; Clinic, Care Center and Annex buildings.	
<u>Grounds Improvement/Repair</u>	\$10,000.00
Includes general landscaping improvements for the entire upper campus.	
TOTAL CAPITAL OUTLAY	\$50,000.00