

NEHALEM BAY HEALTH DISTRICT Fiscal Year 2022 - 2023  
MATERIALS SERVICE and CAPITAL OUTLAY DETAIL  
FORM LB31

<b>Materials and Services Detail</b>	
<b><u>Administration Expense</u></b>	<b>\$4,000.00</b>
Advertising, (Postings, public notices, open positions) \$600 Dues and Subscriptions \$560, Remote communications \$420, Printing, copy's, binders, folders, presentation materials, public meeting materials & misc. \$500, Office supplies and expense \$500, QB + Payroll \$1120, Google Suite \$300, Education.	
<b><u>Audit Services</u></b>	<b>\$14,000.00</b>
Expected increase from \$13,350 in 2021-22 is approx.. 5%	
<b><u>Building Maintenance</u></b>	<b>\$24,000.00</b>
Includes general repair of the Annex, Clinic and Care Center building structure and major equipment that the District has responsibility for.	
<b><u>Contract Services</u></b>	<b>\$6,500.00</b>
Web Page design and maintenance \$4000. Recording Clerk 100hrs @ \$20=\$2000, computer & WIFI support \$500	
<b><u>Grounds Maintenance</u></b>	<b>\$10,000.00</b>
Maintenance and upkeep of all grounds excluding areas that the Care Center has responsibility for.	
<b><u>Insurance [D&amp;O, Liability, Fire &amp; Theft, Officers and Directors]</u></b>	<b>\$34,076.00</b>
2021-22 actual annual cost \$30,968, estimated 10% increase	
<b><u>Professional Services (Legal, Accounting &amp; Consulting)</u></b>	<b>\$45,000.00</b>
All expenses, in this category, have not exceeded \$35,000 for the last three years. A reduction of \$40,000 is proposed for this expense item.	
<b><u>New Programs/Svcs. Development/Planning</u></b>	<b>\$13,700.00</b>
Proposing a \$10,000 increase for expenditures related to the Land Use Project for both upper and lower sites	
<b><u>Office Expense</u></b>	<b>\$0.00</b>
Office Expense is now a subaccount of <b>Administration Expense</b>	
Projection based on actual 2020-21 X 10% projected increase	
<b><u>Utilities</u></b>	<b>\$14,000.00</b>
<b><u>Property Taxes</u></b>	<b>\$1,300.00</b>
Based on actual 2020-21 taxes + 3% estimated increase	
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>\$166,576.00</b>
<b>CAPITAL OUTLAY</b>	
<b><u>Building Improvements/Repairs</u></b>	<b>\$40,000.00</b>
Includes major structural and equipment repair/replacement that the district has responsibility for; Clinic, Care Center and Annex buildings.	
<b><u>Grounds Improvement/Repair</u></b>	<b>\$10,000.00</b>
Includes general landscaping improvements for the entire upper campus.	
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$50,000.00</b>