

Wheeler Care Center Board Meeting  
June 22, 2022 5:30 pm  
Zoom

Call to order at 5:32 pm by chairman, Marc Johnson.

**Attendance:**

Board: Marc Johnson, Jacki Hinton, Debbie Moberly. Anupam Narayan and Lynda Chick were excused. It was noted that a quorum was present.

Staff: Jeff Slamal, CEO and Jennie Meyers, Recording Clerk.

Care Center Staff: Kim Sorenson, Mark Remley and Debra Padgett.

Public: Pat Arcady

Minutes of the April 13 and May 25, 2022 meetings were approved by motion from Jacki and second from Debbie. Motion passed unanimously.

**Financial Projection Updates:**

Kim reported that Financial Projections for May will be sent out soon and gave some points of that report that the Board will have available for review later this week.

Kim also reported that she is working on scheduling a C N A class this summer and if it isn't available there will be a class in conjunction with TBCC in the fall. It was also noted that the Clinicals will be held at the Care Center for the anticipated TBCC class.

Debbie requested that the balance sheets for the last 6 months be provided for review.

**Staffing Updates:**

Debra reported that Renuka, the nurse from India, and her husband and children have arrived and are being housed at Paradise Cove in the travel trailer. She will be ready to work as soon as her Social Security card is received. The Care Center is providing temporary housing/space rent for the travel trailer that is located at Paradise Cove.

There was discussion regarding the practice of providing housing for employees. A policy is being written to clarify the use of the travel trailer. It is the intent to move with all deliberate speed to relocate any employee who is allowed use of the trailer.

Intentional work is being done to help to Renuka and her family feel a part of the community.

### **Discussion and Approval of the 2022-2023 Lease Agreement:**

There was considerable discussion with regard to the Rental Agreement.

Areas of concern and clarification:

Adequate Liability and Umbrella Insurance.

Clarification of late pay penalty.

Responsibility for various aspects of the building and grounds.

How to report an issue and who to report to.

Significant changes to premises approval.

Pet policy

1. Be sensitive to needs of the residents
2. Make sure the policy fully complies with State statutes.
3. Liability questions

There was a motion by Debbie with second from Jackie to accept the terms of the lease to be implemented effective July 1, 2022, with the understanding that further evaluate of sub paragraph 11.3 be accomplished by review of the existing policy and the pertinent laws that pertain to pets in the facility. The motion passed unanimously.

### **Approval of 2022-2023 Budget:**

There was a motion by Jackie with second from Debbie to accept the proposed budget that reflects the average of 26 residents per day. The motion passed unanimously. It was noted that the more conservative budget is acceptable with urging for management to rise to the challenge of increasing the average resident numbers in order to improve income.

### **Operational Audit:**

Jerry Walker is on the premises and working well with staff and management. Jeff reports that Jerry will have a report to present in the next few days.

The meeting was adjourned at 6:55 pm.

The next meeting is July 27, 2022 at 5:30 pm.

Respectfully Submitted,

Jennie Meyers, Recording Clerk