

Nehalem Bay Health District  
Budget Committee Meeting  
April 26, 2022 7:00 pm on Zoom

The meeting was called to order by Board Chairman, Marc Johnson at 7:02 pm.

**Attendance:**

Board Members: Marc Johnson, Lynda Chick, Debbie Moberly, Anupam Nayaran and Jacki Hinton.

Budget Committee Members: Tom Mock, Lloyd Lindley, Mark Roberts, Mary Marken, Charles Winkelman.

Staff: Jeff Slamal, CEO and Jennie Meyers, Recording Clerk.

Introduction of those present at the meeting.

The purpose of this meeting is to discuss and establish a budget for the 2022/2023 Fiscal Year.

Mark Roberts was nominated as chairman of the Budget Meeting by Marc Johnson. Tom Mock seconded the nomination. Passed by consensus.

**The Budget Message** is attached. One correction was requested. Page 2 paragraph 2: *District voters approved a tax base in 1993, ensuring a stable revenue source for programs delivered to WEST SIDE (changed to DISTRICT) citizens beginning in FY 1994-1995.*

Jeff noted that there are no substantial capital expenditures expected/planned for the 2022/2023 fiscal year. Marc Johnson confirmed any expense for the new building project is not reflected in this budget as all funding is pending.

Mark Roberts noted that a Reserve Fund Study is critical going forward.

**LB-20 RESOURCES:**

Discussion of rent increases for the Care Center and all of the other tenants in the Annex Building. It was noted that the Care Center monthly rent has been stable at \$6,060 for 10 years. Marc Johnson suggested that without the certainty of the Care Center being profitable the Budget must reflect a more modest increase in rent and pursue strategy that would increase cash flow in other ways.

There was a motion by Marc Johnson, second from Debbie to increase the monthly rent from the Care Center by \$500. The motion passed unanimously.

Line #5- Rental Revenue:                      \$173,532 > **\$156,252**

**Line #32-TOTAL RESOURCES:                      \$651,625 > \$634,345**

**LB-31 REQUIREMENTS:**

Discussion of individual items that were noted to be changed from the current fiscal year’s budget. The following changes were suggested:

Line #11-Building Maintenance:              \$25,000 > **\$24,000**

Line #14-Insurance:                              \$34,056 > **\$34,076**

Line #15-Professional Services              \$50,000 > **\$45,000**

Line #16- New Programs/Svcs                \$20,000 > **\$13,700**

Line #28-Contingency                          \$50,000 > **\$45,000**

**Line #31-TOTAL REQUIREMENTS:              \$651,625 > \$634,345**

There was a motion from Marc Johnson as follows: I move that the Budget Committee of Nehalem Bay Health District approve the budget for the 2022/2023 fiscal year in the amount of \$634,345. Second to the motion came from Mary Marken. The motion passed unanimously.

There was a motion from Marc Johnson as follows: I move that the Budget Committee of Nehalem Bay Health District approve the permanent rate tax levy for fiscal year 2022/2023 at the rate of .0309 per \$1,000. The second was made by Mark Roberts. The motion passed unanimously.

The meeting was adjourned at 9:09 pm.

Respectfully Submitted,

Jennie Meyers, Recording Clerk