

NEHALEM BAY HEALTH DISTRICT

Wheeler Care Center LLC Report to the Board

BOARD MEETING

January 7, 2021 7:00 pm

Location: Internet Zoom meeting

The meeting of the Wheeler Care Center LLC was called to order by Chairman, Marc Johnson at 7:02 pm.

Attendance by Zoom:

Board: Marc Johnson, Tom Mock, Lynda Chick, Barbara Edwardson, Debbie Moberly

CEO: Jeff Slamal

Care Center: Kim Topazio, Mark Remley, Debra Padgett

Members of the Public: Gerald Wineinger, Dianne Bloom, Jay Verburg, David Boone, Jonathan Duffy-Scott, Trish Johnson, Jerry Spegman, Paul Erlebach, Gail Nelson.

Kim: 1. Operational Scorecard is attached: The average number of residents for the past month was nearly 26. Over the last several months the census has held stable. There were 11 admins in November. No Work Comp claims. The referrals are up from the hospitals

2. Financial statements attached. Quarterly financials will be presented at the next meeting. Debbie and Kim are working on metrics to better understand trends.

3. COVID update: There are no cases within the facility of residents or staff. Vaccines were given to all residents and staff who requested the vaccine on December 31, 2020. The vaccine is brought to the building, kept secure and given to the personnel, then taken away by pharmacy staff. The Care Center has no charge of the vaccine while on premises. No adverse effects have been noted. Staff is still wearing proper PPE. Outdoor visitation continues. Debra, Kim and Mark will compose a generic release to be posted regarding the administration of the vaccine at the facility.

4. Staffing: Three positions remain open: Charge Nurse, Med Aide and C N A. Recruitment remains a weekly focus. A new C N A class will be offered in February pending securing an instructor. Continue to attempt to reduce use of agency staff.

5. Physical Plant: The roof is complete, however, there are a few loose ends to tie up such as a few missing shingles, downspout extension, small leak in the physical therapy room and some ceiling tiles need to be replaced. All issues are in progress. Other plant projects pending: New carpeting by

April. New call light system currently being installed. Fire panel completed. Need an upgraded phone system. All expenses paid for out of the operating budget except the roof.

6. Staff bonuses were given in December with more to come in the new year. Staff was very appreciative of the letter of appreciation from the Board. The staff was also given a dinner and gifts by management.

7. PPP loan forgiveness still in the process. There is a second PPP loan that may come available. Mark is looking into available financial assistance.

Discussion of Care Center budgeting and capital expense. It was the consensus of the Board that an inquiry to our auditors as to best address that issue will be made.

The meeting was adjourned at 7:36 pm.

Next meeting is February 4, 2021 at 7:00 pm.

Respectfully submitted,

Jennie Meyers, Recording Clerk