

Nehalem Bay Health District

Monthly Board Meeting

January 9, 2019 7:00 pm

Room 220, 278 Rowe St, Wheeler, Oregon 97147

Meeting was called to order at 7:00 pm by Board Chairman, Marc Johnson.

Attendance

Board Members: Marc Johnson, Barbara Edwardson, Tom Mock, Debbie Moberly, Lynda Chick was delayed but ultimately was in attendance.

CEO: Jeff Slamal was not in attendance as he was on vacation.

Aiden Health Services, Inc.: Mark Remley, Kimberly Topazio.

Minutes of the December Board Meeting and the Financial Report were approved. Motion was made by Debbie and seconded by Barb. Motion passed.

Public Comment: None

Kimberly Topazio expanded on the written report as Administrator of the Nehalem Valley Care Center.

- A. Census for the month of November was an average of 26.9.
- B. No Work Comp Claims with lost time.
- C. The new C N A class is scheduled for January 28, 2019.
- D. Regulatory Survey Report is posted at the facility and on line. A short summary of the 7 citations was distributed along with the corrections. The survey team returned on December 26th to find all citations corrected. It was noted that the staff had good reviews and appear to be working very well together, helping and mentoring each other. Along with the State Survey, the Fire Marshall did an inspection and found one issue. It was a fire door that didn't close tightly. That issue has been remedied.
- E. Debra Padgett is testing for the state exam and the Federal Exam. She will be licensed by February. She has gained a good relationship with staff and residents.
- F. Continuing to work on Staffing issues. Four nurses from the Philippines are being hired to work as C N A's until such time they can become licensed RN's in Oregon. They are RN licensed in the Philippines but have to take the tests required for licensing in Oregon.
- G. Tom asked about the physical status of the facility. Due to the recent rainy weather a few leaks have occurred but are being handled within reasonable limits.
- H. The goal for 2019 is to push the census above 28.

Old Business: None

New Business:

Conversation by phone with Margaret Banyan of PSU, our strategic planning consultant: Margaret and her team will be here to conduct public meetings on Thursday, January 10 and Saturday, January 12. The various discussions and topics of conversation were revealed to the board as follows:

Questions to the public, January 10th meeting are:

1. What is the role of the Health District?
2. Discuss the mission statement and what it means.
3. What is the Health District doing well and what not so well?
4. What future changes are coming in the community and the state?

Saturday, January 12th meeting:

1. Property uses
2. Actually planning the campus design
3. What are compatible uses?
4. Access to the site – walking paths, parking, etc.
5. Urban design elements.

So far Margaret has received 80 responses to the on line survey. She will provide data to the board.

Friday, January 11 is earmarked by Margaret to do in-person interviews with local community leaders. Report of those interviews will be done on Saturday, January 12.

Further New Business:

Stale Check Policy is attached. Suggested changes to the text:

Under section III: “responsible” not “reasonable”

Under section IV: District’s. Add the apostrophe.

Under section V: 3 years “from” not “form”

Debbie made a motion to accept the policy with the above changes to text, Tom seconded. The motion passed.

Debbie requested that Jeff as the CEO be approved to investigate a debit card from Columbia Bank to facilitate expenditures that are currently being put on Jeff’s personal card. It was approved to ask Jeff to check with the bank to see what the procedure would be and get back to the board. A policy for limits on usage will be set. Debbie offered to work with Jeff.

The CEO report is attached. No comments.

Next meeting is February 5, 2019 at 7:00 pm

The meeting was adjourned at 7:52 pm.

Respectfully Submitted,

Jennie Meyers, Recording Clerk